



Regular Board Meeting

Tuesday, February 14, 2017 @ 6:15 p.m.

Location:

Schumacher Board Office, Board Room
153 Croatia Avenue, Schumacher

MISSION STATEMENT:

Together, we inspire innovation and a passion for learning in every student.

AGENDA

Page(s)

1. CALL TO ORDER and Moment of Silence
2. REGULAR SESSION
3. ADOPTION OF THE AGENDA
4. CONFLICT OF INTEREST
5. PRESENTATION: *Graduation Rates* (M. Leigh, L. Yee)
6. APPROVAL OF MINUTES – Regular Board Meeting, January 24, 2017 3-6
7. BUSINESS AND/OR QUESTIONS ARISING OUT OF MINUTES
8. UNFINISHED BUSINESS
 - i) Community hubs (ongoing)
9. ADMINISTRATIVE REPORTS
 - i) Cash Disbursements (January 2017)..... 7
 - ii) School Year Calendar 2017-2018 (M. Leigh)..... 8
 - iii) Policy Revision: *Safe Arrival Policy 2.1.2* 9 & attachment
 - iv) Policy Revision: *Environmental Education Policy 1.2.27*..... 10 & attachment
 - v) Policy Revision: *Governance Policy 1.1.6*..... 11 & attachment



Page(s)

10. COMMITTEE REPORTS

- i) SAL report
- ii) Property & Finance (February 14'17) minutes handout

11. OTHER BUSINESS

- i) Strategic Plan (discussion for meetings/planning)

12. ONTARIO PUBLIC SCHOOL BOARDS ASSOCIATION

- i)

13. MINISTRY OF EDUCATION

- i) President of the Treasury Board, L. Sandals re: *Broader Public Sector Executive Compensation Framework Regulation Requirements* 12-14
- ii) Capital Policy & Programs Branch re: proposed sale of Haileybury Public School..... 15

14. CORRESPONDENCE

- i) NECDSB re: surplus property, Timmins..... 16

15. ITEMS FOR FUTURE MEETINGS

- i) Capital Plan (April 2017)

16. MOTION TO ADJOURN



MINUTES of the Regular Meeting of District School Board Ontario North East was held at 6:15 p.m. in the Schumacher Board Office on Monday, January 24, 2017.

TRUSTEES PRESENT:

Doug Shearer (Chair)
Bob Brush (Vice-Chair)
Howard Archibald
Heather Bozzer
Bruce Cutten
Dennis Draves

Tom Henderson
Wayne Major
Peter Osterberg

Rosemary Pochopsky
Saunders Porter

TRUSTEES ABSENT:

STUDENT TRUSTEES PRESENT:

Gillian Gobbo (IFSS)
Aviana Ruel (ESCHS)

ADMINISTRATION PRESENT:

Linda Knight - Director of Education
Pearl Fong-West - Superintendent of Business/Finance and Treasurer
Jo-Anne Plaunt - Superintendent of Schools
Michelle Leigh - Superintendent of Schools
Steven Pladzyk - Superintendent of Schools

ADMINISTRATION ABSENT:

Jim Rowe - Senior Manager of Human Resources

RECORDING SECRETARY

Susan Allen, Executive Assistant to the Director of Education

GUESTS

Corinna Wrona, Community Outreach Worker
JP Desilets, President, OSSTF

REGULAR SESSION

The regular session meeting was called to order at 6:12 p.m. by Chair Doug Shearer.

6503-17 BRUSH/MAJOR:

THAT this Board resolve itself into a Committee of the Whole.

CARRIED



6504-17 HENDERSON/PORTER:

THAT this Board resolve itself into a Committee of the Whole, (In-Camera).

CARRIED

6505-17 HENDERSON/ARCHIBALD:

THAT this Board reconvene in regular session.

CARRIED

ADOPTION OF AGENDA

6506-17 OSTERBERG/PORTER:

THAT the Agenda for the Regular Board Meeting dated January 24, 2017 be approved, with the following changes:

- ADD, under Administrative Reports:
 - Staffing
- ADD, under Correspondence:
 - *Privacy Concerns with Online Educational Services* (Information & Privacy Commissioner of Ontario)
- ADD, under OPSBA:
 - Numbered motion
- ADD, under Other Business:
 - RMSS visit by Trustees

CARRIED

CONFLICT OF INTEREST

Trustees were asked to declare conflicts of interest as they arise.

PRESENTATION: *Indigenous Lead Report (Lisa Innes)*

Indigenous Lead Lisa Innes reported on the First Nations', Metis and Inuit (FNMI) Framework goals, using data to support achievement, supporting students and teachers and building awareness of FNMI concerns and achievements across the Board. With 998 students currently self-identified (up from previous years), the Board team of our three Aboriginal Youth Liaison Officers, Indigenous Support Coach work with administrators and teachers to coordinate PD, Collaborative Inquiries, partnerships, social action events and special cultural events for both our school and broader communities. A new Indigenous Community Advisory Committee is being established to further increase awareness of and participation in FNMI activities.

6507-17 PORTER/CUTTEN:

THAT the Board receive the presentation on the Indigenous Framework by Lisa Innes, Indigenous System Lead.

CARRIED

APPROVAL OF MINUTES

6508-17 MAJOR/DRAVES:

THAT the minutes of the Regular Board meeting held January 16, 2017 be approved.

CARRIED

BUSINESS AND/OR QUESTIONS ARISING OUT OF THE MINUTES

ADMINISTRATIVE REPORTS

Cash Disbursements

6509-17 CUTTEN/BRUSH:

THAT the Board accept the report on cash disbursements for



the month of November, 2016 in the amount of \$8,982,682.15.

CARRIED

6510-17 CUTTEN/MAJOR:

THAT the Board accept the report on cash disbursements for the month of December, 2016 in the amount of \$10,324,531.95.

CARRIED

Health and Wellness Employee Support Policy

6511-17 MAJOR/BRUSH:

THAT the Board approve the revisions to the *Health and Wellness Employee Support Policy 1.2.24*.

CARRIED

Secondary Pathway Timetables

THAT the Board receive the report on Secondary Pathway Timetables by Superintendent Michelle Leigh.

CARRIED

Draft School Year Calendar 2017-2018

6512-17 BRUSH/HENDERSON:

THAT the Board receive the Draft 2017-2018 School Year Calendar.

CARRIED

Naming of School Policy 2.2.31

6514-17 MAJOR/POCHOPSKY:

THAT the Board approve the revisions to the *Naming of School Policy 2.2.31*.

CARRIED

Staffing

6515-17 POCHOPSKY/HENDERSON:

THAT the staffing complement of KLDCS be increased by an additional 2 sections (.34 fte) in Semester II of the 2016-17 school year.

CARRIED

OTHER BUSINESS

Strategic Plan

6516-17 MAJOR/OSTERBERG:

THAT the Board receive the update on Strategic Planning.

CARRIED

ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

6517-17 PORTER/ARCHIBALD:

THAT the Board receive the reports by Trustees on the Ontario Public School Boards' Association Public Education Symposium held January 19-21, 2017.

CARRIED



Numbered Motion

6518-17 **HENDERSON/CUTTEN:**

THAT the Board approve Numbered Motion 2017-37.

DEFEATED

MINISTRY CORRESPONDENCE

6519-17 **SHEARER/BRUSH:**

THAT the Board receive the following correspondence from the Ministry of Education:

- Memo: Deputy Minister re: *Indigenous Names, Logos or Mascots*
- Memo: Minister Hunter re: *2017 ChangeTheWorld – Ontario Youth Volunteer Challenge*

CARRIED

CORRESPONDENCE

6520-17 **DRAVES/MAJOR:**

THAT the Board receive the following correspondence:

- Town of Kapuskasing re: fundraising for new pool;
- Information & Privacy Commissioner of Ontario letter re: *Privacy Concerns with Online Educational Services.*

CARRIED

ADJOURNMENT

6521-17 **ARCHIBALD/MAJOR:**

THAT we do now adjourn.

CARRIED

The meeting was adjourned at 8:03 p.m.

SECRETARY OF THE BOARD

CHAIR OF THE BOARD



TO THE CHAIR AND MEMBERS OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

Agenda Ref. No. 2017 02 14

RE: JANUARY, 2017 CASH DISBURSEMENTS

Details of the cash disbursements for the month of JANUARY, 2017 in the amount of \$9,678,439.26 are enclosed.

Should Trustees have any questions regarding these disbursements, please contact the Superintendent of Business and Finance.

RECOMMENDATION:

THAT THE BOARD ACCEPT THE REPORT ON CASH DISBURSEMENTS FOR THE MONTH OF JANUARY, 2017 IN THE AMOUNT OF \$9,678,439.26.

Respectfully submitted,

Linda L. Knight
Director of Education

Pearl Fong-West
Superintendent of Business/Finance



TO THE CHAIR AND TRUSTEES OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

AGENDA REF. NO. 2017-02-14

RE: SCHOOL YEAR CALENDAR 2017-2018

BACKGROUND

Initially, a draft calendar was created in partnership with Northeastern Catholic District School Board, Conseil Scolaire de District du Nord-Est de l'Ontario and District School Board Ontario North East.

Stakeholders were then consulted and made aware of the proposed school year calendar. Stakeholders include parents, school councils, parent involvement committee, local branch affiliates of teachers' federations, unions, and coterminous boards. A survey was posted on our Board website for 3 weeks to allow stakeholders to provide their preferences and input.

All feedback received was considered in the creation of the proposed school year calendar.

RECOMMENDATION

THAT THE BOARD APPROVE THE SCHOOL YEAR CALENDAR FOR 2017-2018.

Respectfully submitted,

Linda L. Knight
Director of Education

Michelle Leigh
Superintendent of Schools



TO THE CHAIR AND MEMBERS OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

Agenda Ref. No. 2017-02-14

RE: REVISED: Safe Arrival Policy 2.1.2

Backgrounder:

As part of our ongoing efforts to review and revise Board policy on a regular basis, the Safe Arrival Policy has been reviewed.

Revisions to the policy statement were minor:

- Align the format to follow current Policy Template;
- Add reference to examples of programs offered (Camp Bickell, Hilliardton Marsh)

RECOMMENDATION:

THAT the Board approve the revised *Safe Arrival Policy 2.1.2*

Respectfully submitted,

Linda L. Knight
Director of Education



TO THE CHAIR AND MEMBERS OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

Agenda Ref. No. 2017-02-14

RE: REVISED: Environmental Education Policy 1.2.27

Backgrounder:

As part of our ongoing efforts to review and revise Board policy on a regular basis, the Environmental Education Policy has been reviewed.

Revisions to the policy statement were minor:

- Added alternate methods for parent/guardian to contact the school (and vice versa);
- Delineated timing for attendance to be taken and absences reported for both secondary and elementary teachers;
- Clarified parent/guardian responsibility to update the school office when contact information changes.

RECOMMENDATION:

THAT the Board approve the revised *Environmental Education Policy 1.2.27*

Respectfully submitted,

Linda L. Knight
Director of Education



TO THE CHAIR AND MEMBERS OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

Agenda Ref. No. 2017-02-14

RE: REVISED: Governance Policy 1.1.6

Backgrounder:

As part of our ongoing efforts to review and revise Board policy on a regular basis, the Governance Policy has been reviewed.

Revisions to the policy statement were minor:

- Removed “ 2.0 Definitions” as there were none.
- Under 7.2 added: “Board Improvement Plan and School Improvement Plans)
- Corrected typo of Board name in 10.3

RECOMMENDATION:

THAT the Board approve the revised *Governance Policy 1.1.6*.

Respectfully submitted,

Linda L. Knight
Director of Education



Treasury Board Secretariat

Office of the President

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Toronto, ON M7A 1W3

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Secrétariat du Conseil du Trésor

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February 3, 2017

Memorandum to: Board chairs of employers designated under the Broader Public Sector Executive Compensation Act, 2014

Subject: Broader Public Sector Executive Compensation Framework Regulation Requirements

Executive compensation in the broader public sector has been frozen under the Broader Public Sector Accountability Act, 2010 since March 2012. The Executive Compensation Framework regulation (the Framework) came into force on September 6, 2016. The government introduced the Framework to ensure the responsible and transparent administration of executive compensation across the broader public sector. Until such a time that an executive compensation program which complies with the Framework is adopted by an employer, compensation remains frozen.

As you are aware, the Framework sets out requirements that designated employers must meet when setting their executive compensation programs. This approach is intended to ensure employers are accountable for compensation decisions and are able to attract and retain the necessary talent to deliver high quality public services. It was, and continues to be, the government's expectation that such decisions would be made in a reasonable and measured way.

As the Framework has been in place for several months, some designated employers have begun to seek public comment on their executive compensation programs. Certain designated employers have posted consultation drafts that in the government's view would not comply with the Framework or its spirit if implemented. In light of these developments, I am writing to provide further clarity on the government's expectations for designated employer compliance with the Framework.



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Comparator Selection

Key among the Framework requirements is that salary and performance-related pay for designated executives is capped at no more than the 50th percentile of appropriate comparators.

The Framework defines appropriate comparators as those that meet the majority of the following criteria:

- Scope of responsibilities of the organization's executives,
- Industries within which the organization competes for executives,
- Size of the organization,
- Type of operations the organization engages in,
- Location of the organization.

This approach grants employers necessary flexibility to benchmark their executive compensation. That said, the government expects that employers will use these criteria to select comparator organizations that are appropriate, reasonable and in keeping with the principle of responsible administration of executive compensation under which the Framework was established. Above all, each board is responsible for ensuring that the comparators are understandable to the public.

Consultation and Program Contents

I ask that each employer carefully consider how their consultation draft meets the test of responsible and transparent administration of executive compensation. This means that consideration should be given to the type of information included in the consultation draft and how it can be presented to help enhance the public's understanding of the employer's plans for implementing changes to current compensation levels over time.

Posting only salary maximums has led some to assume that large increases would be imminent. More information about planned changes to compensation would provide the public with necessary context. Additional information should include current salary levels and proposed salary levels over time, in addition to maximums.

The Framework also requires that employers ensure that the public is given a reasonable opportunity to provide feedback on their compensation programs before they are finalized. The government expects that each draft compensation program will be posted on the employer's public-facing website in a clear and easily accessible location (e.g. Homepage or Newsroom) for a minimum of 30 days. Clear, open, easily accessible posting is integral to the principle of transparency that underlies the Framework. Since the purpose of posting is to consult with the public and receive feedback, the government expects that employers will take proactive measures to make the public aware of the posting of their draft framework.



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Adjustments to Compensation

The government expects that any annual increases in compensation given under a new compensation program will be modest. Employers should consider whether changes to their compensation structure can most appropriately be made by phasing in adjustments gradually over a number of years.

I expect you to work together with your overseeing ministry to ensure that executive compensation is managed in a way that is fair and understood by the public. If the government determines that the Framework requirements are not being met, the government will direct that employer to re-visit their compensation program and begin the public consultation process again.

The government is closely monitoring the rollout of this initiative and will take necessary action should an employer fail to develop a compliant compensation program or make unreasonable adjustments to compensation.

To be clear, no executive compensation increases can be implemented until after a final compliant compensation program is in place. The government requests that overseeing ministries are made aware of timing and contents of consultation drafts, and that no program is finalized without confirmation from your overseeing ministry.

Thank you for your ongoing leadership and support.

Sincerely,

[Original signed by]

Liz Sandals
President of the Treasury Board

c: All Ministers whose ministries oversee employers designated under the Broader Public Sector Executive Compensation Act, 2014

All Deputy Ministers whose ministries oversee employers designated under the Broader Public Sector Executive Compensation Act, 2014



Ministry of Education

Capital Policy and
Programs Branch
19th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Direction des politiques et
des programmes d'immobilisations
19^e étage, Edifice Mowat
900, rue Bay
Toronto ON M7A 1L2



February 3, 2017

Ms. Linda Knight
Director of Education
District School Board Ontario North East
153 Croatia Avenue
Schumacher ON P0N 1G0

Dear Ms. Knight,

Thank you for your letter and attachments regarding the proposed sale of the former Haileybury Public School. The property is legally described as being composed of:

- PCL 18550 SEC SST; LT 336-357 PL M73NB BUCKE, Haileybury ON; known as Haileybury Public School, 333 Rorke Avenue, Haileybury ON

Based on the information provided, the Ministry understands that Board plans to proceed with the disposition of this property on the open market.

The documentary provided is satisfactory evidence that your board has met the requirements set out in Ontario Regulation 444/98, s.12 (3). This information will be kept on file at the Ministry.

Please note that for any subsequent dispositions of real property the board should follow notification processes included in the amended Ontario Regulation 444/98 – Disposition of Real Property. More information about these amendments can be found in the following two memoranda 2016: SB16 and 2016: SB29.

Please be reminded to review the Ministry's Proceeds of Disposition (POD) policy, which outlines restrictions on the use of POD and reporting requirements.

Thank you again for writing.

Sincerely,

Original signed by:

Mathew Thomas
Director (A)
Capital Policy and Programs Branch

cc: Pearl Fong-West, Superintendent of Business and Finance and Treasurer,
District School Board of Ontario North East



Northeastern
Catholic District
SCHOOL BOARD

January 26, 2017

Mrs. Linda Knight
Director of Education
District School Board Ontario North East
P.O. Box 1020
Timmins, ON
P4N 7H7

Dear Mrs. Knight,

Northeastern Catholic District School Board has declared the following property surplus to its needs and in accordance with Ontario Regulation 444/98 is required to offer it to other school boards, community colleges and other government agencies as noted in the regulation.

Sacred Heart School
401 Cedar Street South
Timmins, Ontario
Property Type – School
Gross Lot Area – 1.49 acres
Gross Floor Area – 2,940.94 square meters
Year Built – 1936
Legal Description – PLAN M32C BLK C PCL 4495WT

If you are interested in acquiring or leasing this property, please contact the undersigned in writing.

Interested preferred parties are required to express written interest within 90 days and submit an offer to purchase at fair market value by the expiration of the 180 day circulation period.

If you are not interested in acquiring or leasing any of these properties, please inform the undersigned in writing.

Thank you,

Glenn Sheculski
Director of Education

