



REGULAR Board Meeting

Tuesday, October 4th, 2016 @ 6:15 p.m.

Location:
Schumacher Board Office, Board Room
153 Croatia Avenue, Schumacher, ON

MISSION STATEMENT:

Together, we inspire innovation and a passion for learning in every student.

AGENDA

Page(s)

1. CALL TO ORDER and Minute of Silence
2. REGULAR SESSION
3. ADOPTION OF THE AGENDA
4. CONFLICT OF INTEREST
5. PRESENTATION: Strategic Plan Update (L. Knight)
6. APPROVAL OF MINUTES – Regular Board Meeting, September 20, 2016 3-7
7. BUSINESS AND/OR QUESTIONS ARISING OUT OF MINUTES
8. UNFINISHED BUSINESS
 - i) Community hubs (ongoing)
9. ADMINISTRATIVE REPORTS
 - i) IT summer update 8
 - ii) Solar Panels 9
 - iii) Enrolment handout



- 10. **COMMITTEE REPORTS**
 - i) French as a Second Language Advisory Committee minutes..... 10-11

- 11. **OTHER BUSINESS**
 - i) Board meeting dates (tabled from 2016 09 20 Regular meeting)
 - ii) OSBIE – call for Northeast Board of Directors 2017..... 12-13

- 12. **ONTARIO PUBLIC SCHOOL BOARDS ASSOCIATION**

- 13. **MINISTRY OF EDUCATION**

- 14. **CORRESPONDENCE**
 - i) Teaching Excellence Contest by THINK magazine (E. Buchmann award)..... 14

- 15. **ITEMS FOR FUTURE MEETINGS**
 - i) *Tell them from Me* survey results
 - ii) Secondary school timetables

- 16. **MOTION TO ADJOURN**



MINUTES of the Regular Meeting of District School Board Ontario North East was held at 6:15 p.m. in the Schumacher Board Office on Tuesday, September 20, 2016.

TRUSTEES PRESENT:

Doug Shearer (Chair)
Bob Brush (Vice-Chair)
Howard Archibald

Heather Bozzer
Dennis Draves

Tom Henderson
Wayne Major
Peter Osterberg
Rosemary Pochopsky
Saunders Porter

TRUSTEES ABSENT:

Bruce Cutten

STUDENT TRUSTEES PRESENT:

Aviana Ruel (ESCHS)
Gillian Gobbo (IFSS)

ADMINISTRATION PRESENT:

Linda Knight - Director of Education
Pearl Fong-West - Superintendent of Business/Finance and Treasurer
Jo-Anne Plaunt - Superintendent of Schools
Michelle Leigh - Superintendent of Schools
Steven Pladzyk - Superintendent of Schools
Jim Rowe - Senior Manager of Human Resources

ADMINISTRATION ABSENT:

GUESTS:

Corinna Wrona, DSB Ontario North East Community Outreach Worker
Lynn McNaughton, VP Curriculum (v/c NLBO – In-Camera)
Denise Plante-Dupuis, Mental Health and Well-Being Lead
Frank Giorno, *Timmins Today*

RECORDING SECRETARY

Susan Allen, Executive Assistant to the Director of Education

REGULAR SESSION

The meeting was called to order at 6:47 p.m. by Chair Doug Shearer.

6377-16 BOZZER/OSTERBERG: **THAT** this Board resolve itself into a Committee of the Whole.



CARRIED

6378-16 DRAVES/HENDERSON: THAT this Board resolve itself into a Committee of the Whole, (In-Camera).

CARRIED

6379-16 MAJOR/ARCHIBALD: THAT this Board reconvene in regular session.

CARRIED

Chair Doug Shearer welcomed our new Student Trustees, Aviana Ruel (ESCHS) and Gillian Gobbo (IFSS) to the meeting and invited them to actively participate in Board meeting discussions.

ADOPTION OF AGENDA

6380-16 HENDERSON/MAJOR: THAT the Agenda for the Regular Board Meeting dated September 20, 2016 be approved, with the following changes:

- **ADD**, Ministry Correspondence:
 - Policy Memo 160: *Protected Time for Daily Mathematics Instruction, Grades 1-8*
- **ADD**, under OPSBA:
 - Code of Conduct
- **ADD**, under Correspondence:
 - Letter from Peel DSB Chair re: EQAO testing on Syrian newcomers.

CARRIED

CONFLICT OF INTEREST

Trustees were asked to declare conflicts of interest as they arise.

PRESENTATION: School Attendance: Every Day Counts (D. Plante-Dupuis):

Mental Health and Well-Being Lead Denise Plante-Dupuis gave a PowerPoint presentation on the importance of recognizing the importance of monitoring school absences in order to identify and assist individual students experiencing attendance problems. As regular and consistent attendance has a proven positive overall effect on academic and personal success, the emphasis is on dealing with students experiencing chronic or persistent absenteeism. This is defined as missing “10% or more school days for any reason, including unexcused or excused absences over an academic year”. DSB Ontario North East has introduced an **Administrator School Attendance Toolkit** to assist Principals and staff in identifying students with persistent absenteeism, overcoming obstacles (generational, mental health/addiction, family stress/conflict, etc.), increasing awareness of the importance of regular attendance (including social media and school awareness projects), and providing engagement strategies with the aim of promoting and celebrating improved attendance habits.

6381-16 HENDERSON/PORTER: THAT the Board receive the presentation: **School Attendance: Every Day Counts** by Denise Plante-Dupuis, Mental Health and Well-Being Lead.

CARRIED

APPROVAL OF MINUTES

6382-16 DRAVES/MAJOR: THAT the minutes of the Regular Board meeting held September 6, 2016 be approved.

CARRIED

BUSINESS AND/OR QUESTIONS ARISING OUT OF THE MINUTES

UNFINISHED BUSINESS



Community Hubs

6383-16 **MAJOR/DRAVES:**

THAT the Board receive the update on Community Hubs.

CARRIED

ADMINISTRATIVE REPORTS

Cash Disbursements

6384-16 **PORTER/ARCHIBALD:**

THAT the Board accept the report on cash disbursements for the month of August 2016 in the amount of \$12,506,381.45.

CARRIED

Scheduled Policy Reviews 2016-2017

6385-16 **HENDERSON/DRAVES:**
for

THAT the Board receive the following list of policies scheduled review in the 2016-2017 school year:

- 1.2.26 Accessibility Standards for Customer Service
- 1.2.22 Hiring
- 1.2.24 Health & Wellness / Employee Support Program
- 2.1.2 Safe Arrival
- 2.1.13 Drug Education
- 2.1.23 Managing Violent and Aggressive Behaviour
- 2.1.32 Emergency Preparedness
- 3.1.3 Community Use of School Facilities
- 3.1.4 School Funds
- 3.1.5 Purchasing Card Program
- 3.1.6 Purchasing

CARRIED

Staffing

6386-16 **BRUSH/OSTERBERG:**

THAT the Board appoint Shawn Donovan as Vice Principal of Timmins High & Vocational School, effective September 1, 2016.

CARRIED

6387-16 **BRUSH/OSTERBERG:**

THAT the Board appoint Jamie Johnston as Vice Principal (Acting) of R. Ross Beattie Public School, effective September 1, 2016.

CARRIED

6388-16 **HENDERSON/DRAVES:**

THAT the Board appoint Shane Rentelis as Vice-Principal (Acting) of IFSS elementary for the 2016-17 school year, effective September 1, 2016.

CARRIED

6389-16 **BOZZER/BRUSH:**

THAT the Board appoint Kelly Pearce as the Principal of JHK Public School, effective September 1, 2016.

CARRIED

COMMITTEE REPORTS



Audit Committee

6390-16 **MAJOR/ARCHIBALD:**

THAT the Board receive the minutes of the Audit Committee meeting held June 21, 2016.

CARRIED

6391-16 **HENDERSON/MAJOR:**

THAT the Board receive the Audit Committee *Annual Report to the Trustees* and that this report be forwarded to the Ministry of Education.

CARRIED

6392-16 **MAJOR/BRUSH:**

THAT the Board receive the Deloitte Ontario *Association of School Business Officials Open vs. closed sessions of audit committee meetings* (November 2015).

CARRIED

Succession Planning Committee

6393-12 **BOZZER/ARCHIBALD:**

THAT the Board receive the report by the Succession Planning Committee.

CARRIED

OTHER BUSINESS

Board Meeting Dates

6394-16 **DRAVES/OSTERBERG:**

THAT the discussion on Board meeting dates be tabled to the next Regular Board meeting (October 4, 2016).

CARRIED

Bussing in Temiskaming Shores

6395-16 **BOZZER/MAJOR:**

THAT the Board receive the report on bussing in Temiskaming Shores.

CARRIED

ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA)

6396-16 **HENDERSON/BOZZER:**

THAT the Board receive the report on the Ontario Public School Boards' Association, including discussion on the Code of Conduct.

CARRIED

MINISTRY CORRESPONDENCE

6397-16 **OSTERBERG/HENDERSON:**

THAT the Board receive the following Ministry of Education

- Letter to Chair Shearer from Minister Sandals re: *Executive Compensation Framework regulation* (September 6'16)
- Policy Memorandum 160: *Protected Time for Daily Mathematics Instruction, Grades 1-8*



CARRIED

CORRESPONDENCE

6398-16 POCHOPSKY/MAJOR:

THAT the Board receive the following correspondence:

- Letter from Chair McDougald of Peel DSB re: impact of EQAO testing on Syrian newcomers in Spring 2016.

CARRIED

ADJOURNMENT

6399-16 MAJOR/ARCHIBALD:

THAT we do now adjourn.

CARRIED

The meeting was adjourned at 7:45 p.m.

SECRETARY OF THE BOARD

CHAIR OF THE BOARD



IT Department Board Report – September 29, 2016

Summer Projects Completed

The summer of 2016 was one of our busiest summers on record, for the IT department. This summer, our technicians worked on the following projects:

- Removed computer labs at New Liskeard PS and Federal PS
- Finished installing wireless access points in our elementary schools, in support of September iPad rollouts.
- Removed computers, iPads, and other technology from Haileybury PS and moved it to NLPS and other nearby schools to follow the students.
- Upgraded classroom computers at several secondary schools.
- Set up iPad charging carts and cabinets in elementary schools, in preparation for iPads being rolled out to elementary classrooms
- Sorted and charged secondary school student iPads to get them ready to be handed back to students at the beginning of September
- Set up a new TV with Apple TV in each school, to support the library “MakerSpaces” project
- Assisted in the reshaping of some school libraries for the same project
- Consolidated most elementary school servers into our “virtual environment”. Read more below.
- Configured our Maplewood student record system to be “Active Directory-Enabled” for ease of logging-in by school secretaries and principals.

The IT Department was a hive of activity during the summer, although we did manage to take some vacation time to recharge our batteries. And Linda was our Queen Bee. ☺

School Server Consolidation

The subject of School Server Consolidation has been written about several times recently on these reports. This projected involves the Virtualization of the “server computer” that exists in each elementary school. With last year’s significant increase in Wide Area Network speed, we learned through testing, that we could relocate the school server from smaller schools, into a virtual server environment in our main network centres. There are a couple of advantages in doing this: 1. We would not need to purchase physical server computers for the affected schools (Over \$ 7000 each, every 4 years) and 2. Our school server backups now happen much more quickly, since the server is in the same network as the backup system. During the summer of 2016, we consolidated 20 elementary school servers with great success. There were no “bumps” or problems in those schools, when school started in September. Thanks go to Adam Kemp (project leader) and Greg Kennedy and Larry Souliere (project technicians).

iPad Rollouts in September

In early September, our technicians assisted with the return of iPads to students, who handed them back to the school at the end of June. Our support included helping students to access their email on iPads, as well as pushing new apps to the different grade levels of iPads, in preparation for September’s classroom lessons.

We also assisted with the rollout of new iPads to students in grades 5, 6, and 7. Our work here involved setting up the new charging carts and cabinets with charge cables, and supporting the iCoaches in the handout in schools. Both of these rollout sessions went quite smoothly, thanks to careful planning and preparation by Chad Mowbray and his team of iCoaches.

Preparing for EQAO Online!

There is an OSSLT (Ontario Secondary Schools Literacy Test) scheduled in our schools for October 20th. Our preparations began last May, with a team participating in the Ministry EQAO workshops held in Toronto. In those workshops, we learned about the computer programs and iPad apps that would be needed, for the OSSLT in October. Our iPads from grades 7 and up are now ready with this app, and our secondary school lab computers are having the program installed by the end of September. At the workshops, we learned that students will need an external iPad keyboard for the testing, so we purchased a large number of keyboards for each of the secondary schools. This week we tested both the iPad app and the computer program with EQAO “practice exams” and found both to be working well in our system. We are ready!



SOLAR PV PROJECT REPORT

On April 27, 2015, the Solar Panels at TDSS were placed in production and commissioned by Honeywell under the SPOT fees. On June 25, our project was reclassified as a FIT project to generate the guaranteed rate from the year 2009.

Since April 27, 2015 to August 31, 2016 the solar panels have produced the following KW:

2015-2016 Period Covered	Energy Generated and Sold (in KW)			
	SPOT Rate	Off Peak	On Peak	Total
April 27, 2015 – February 29, 2016 As previously reported	8,715.4456	23,483.0230	26,266.7239	58,465.1925
March 1-31		3,085.9647	3,110.8458	6,196.8105
April 1-30		5,504.0996	6,490.2724	11,994.3720
May 1-31		6,881.2178	8,587.7012	15,468.9190
June 1-30		6,845.3741	9,099.6848	15,945.0589
July 1-31		4,714.3761	3,477.7091	8,192.0852
August 1-31		5,938.6609	7,589.3252	13,527.9861
	8,715.4456	56,452.7162	64,622.2624	129,790.4242

This has generated \$66,595 to date. From these funds, as directed by the Board, we have purchased water bottle filling stations for secondary schools in the amount of \$28,434. The remaining \$38,161 is available to replace water fountains in elementary schools to water bottle filling stations.

No new solar panel projects have been approved to date by Ontario Hydro for our school board.

Respectfully submitted,

Linda L. Knight
Director of Education

Pearl Fong-West
Superintendent of Business/Finance



Minutes of the
French as a Second Language Advisory Committee (FSLAC)
Wednesday, March 9, 2016 at
Schumacher Board Office

MINUTES of the French as a Second Language Advisory Committee (FSLAC) Meeting held in the Schumacher Board Office on Wednesday, March 9, 2016.

TRUSTEES:

Dennis Draves Chair of FSLAC, Trustee
Rosemary Pochopsky Trustee
Bob Brush Trustee

BOARD STAFF REPRESENTATIVES:

Linda Knight Director of Education
Maria Sheculski Board Lead for French as a Second Language Lynda
Mitchell Elementary Instructional Coach
Michelle Leigh Superintendent of Schools
Hailey Brooks Teacher, Ross Beattie Sr. Public School

RECORDING SECRETARY:

Darlene Cyr Executive Assistant to the Superintendent of Business/Finance

1. Call to Order

The meeting was called to order at 10:10 a.m. by Dennis Draves.

2. Approval of the Agenda

Moved by: Bob Brush
Seconded by: Rosemary Pochopsky

CARRIED

3. Adoption of Minutes of June 22, 2015

Moved by: Rosemary Pochopsky
Seconded by: Lynda Mitchell

That the Minutes of the French as a Second language Advisory Committee held on June 22, 2015 be approved.

CARRIED

4. Review of the revised Terms and Conditions of the Committee

Maria Sheculski, Board Lead for French as a Second Language provided a summary of the Terms and Conditions of the Committee.

Representation for the French as a Second Language Advisory committee will be compromised of the following:

- 3 Trustees (1 from each region)
• 3 parent representatives
• 2 school principals (Elementary and Secondary)
• 4 Teachers (1 Elementary Core and 2 Elementary (SK-6, Gr. 7-8) Immersion 1 Secondary)
• 1 System Lead
• 1 Superintendent
• the Director of Education



5. **Overview of the FSL Framework revision to reflect the political action prior to Christmas**

Maria Sheculski informed the committee that she is using the same FSL framework as last year. The goal this year is to focus on the grade seven to 12 schools.

6. **Brief overview of the new *Including Students with Special Education Needs in FSL* document.**

Maria Sheculski gave a brief overview of the *Including Students with Special Education Needs in a French as a Second Language guide*. The document is intended to promote the inclusion of all students, particularly students with special education needs, in FSL programs. She has shared the guide with the District Special Education team and will be training SERTS and teachers in the new school year.

7. **Grade 12 e-learning professional inquiry**

Maria Sheculski described a professional inquiry she had around the Grade 12 e-learning course and an online learning opportunity called *Iboux*. The inquiry involves six students for a 10 week period. Through a Skype-like App, students will engage in a weekly 30-45 minutes spontaneous conversation with an instructor online. The students will receive topics in which they will prepare ahead of time. The inquiry investigates the belief that "If students are given repeated opportunity to engage in one to one interactive spontaneous talk, they will become less inhibited to speak and will gain confidence and competency in expressing their thoughts and opinions in French."

8. **DEL F (Diplôme d'Études en Langue Française) (week of May 9th)**

The DELF testing will take place during the week of May 9, 2016.

9. **Camp Bickell *Je suis CAPABLE!***

Once again the Grade 7 students from across the district will be attending Camp Bickell "*Je suis capable*" in June. This opportunity is funded by the Small Initiatives Grant given to successful applicants from boards across Ontario.

The next meeting will be held on June 8, 2016 at 1:00 p.m.

The Meeting was adjourned at 11:40 a.m.



AGENDA REF. NO. 2016 10 06

TO THE CHAIR AND TRUSTEES OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

**RE: OSBIE ELECTION FOR THE BOARD OF DIRECTORS 2017 – NORTHEAST
REGION**

Background

In accordance with the Subscribers' Agreement, OSBIE is calling for nominations for one directorship for the Northeast Region for the term of office commencing on January 1, 2017 and ending December 31, 2019. Mrs. Pearl Fong-West currently holds this position and is requesting the support of the Board in nominating her for re-election to this position.

RECOMMENDATION

That the Board nominate Pearl Fong-West for the position of Northeast Region Director for the Ontario School Boards' Insurance Exchange for the term January 1, 2017 to December 31, 2019.

Respectfully submitted,

Linda L. Knight
Director of Education

Pearl Fong-West
Superintendent of Business/Finance
and Treasurer



AGENDA REF. NO. 2016 10 06

TO THE CHAIR AND TRUSTEES OF
DISTRICT SCHOOL BOARD ONTARIO NORTH EAST

RE: OSBIE ELECTION FOR THE BOARD OF DIRECTORS – NORTHEAST REGION

Background

Nominations to the OSBIE Board of Directors have been called. Should an election be necessary, it will be held on Nov 17th and 18th and a voting delegate from the Board is required. Only the voting delegate is allowed to vote.

RECOMMENDATION:

That the Board appoint Rosemary Pochopsky as the Board's voting delegate

Respectfully submitted,

Linda L. Knight
Director of Education

Pearl Fong-West
Superintendent of Business/Finance
and Treasurer



Erin Buchmann
Kirkland Lake District Composite School
60 Allen Avenue
Kirkland Lake, ON P2N 3J5

September 15, 2016

Dear Erin,

Congratulations!

The Teaching Excellence Contest, sponsored by THINK magazine and The Toronto Heschel School, has selected your entry, the "Indigenous Awareness Project from Kirkland Lake District Composite School" as its first place winner. We are delighted to send the news now, ahead of our public announcement.

The breadth of activity and depth of student engagement in the Indigenous Awareness Project impressed our judges. They found that students both internalized your teaching of social justice and engaged purposefully in impactful activism that advanced their communal goals. One judge wrote, "This project tackled critical issues important to all Canadians and instilled a sense of pride and belonging in the Indigenous People, while bringing greater awareness of Indigenous issues to the school and community. It is encouraging to see social justice promoted by our youth in a school environment." Another noted the eloquent brave letter that your students wrote to municipal elders as a compelling indication of their learning.

We are pleased to honour you and your school. We will be sending you a cheque for \$1500 and announcing your achievement through various media. We will communicate our announcements with you to let you share it with your community. The "Indigenous Awareness Project from Kirkland Lake District Composite School" will also be presented in the Spring issue of THINK magazine and we will be in touch with you later this fall about that.

Once again, congratulations on your success. Please accept our sincere thank you for pursuing social justice education through the culture and heritage of your students.

Best regards,

Pam Medjuck Stein
Editor, THINK Magazine